

**The Washington State University College of Veterinary Medicine Student Chapter of the
American College of Veterinary Pathologists' Constitution**

**Article I
NAME**

Section 1. The name of this organization shall be The Washington State University College of Veterinary Medicine Student Chapter of the American College of Veterinary Pathologists.

Section 2. The Chapter shall operate under an official charter granted by the American College of Veterinary Pathologists.

Section 3. The Chapter shall be self-governing in all matters not in conflict with the provisions of this constitution.

**Article II
OBJECTIVES**

Section 1. To promote collegiality and professional development of its associates through its programs and by its relations with other Student Chapters and with the parent body, the American College of Veterinary Pathologists.

Section 2. To encourage veterinary student involvement in the field of veterinary pathology and provide an additional opportunity for its associates to gain professional knowledge in this field.

Section 3. To make available to the students the opportunities offered by the American College of Veterinary Pathologists to its Student Chapters.

Section 4. To contribute to the development of the field of veterinary pathology at Washington State University through activities involving the faculty and student associates.

**Article III
ASSOCIATESHIP**

Section 1. Associateship shall be limited to students in good standing enrolled in the professional veterinary curriculum of AVMA accredited training institutions in veterinary medicine.

Section 2. Each chapter may have mentors consisting of:

- a. Trainees currently enrolled in veterinary pathology residency programs established by Washington State University.
- b. Graduate students currently enrolled in veterinary pathology graduate programs established by Washington State University.

**Article IV
OFFICERS AND FACULTY ADVISORS**

Section 1. To direct the activities of the chapter, the following officers and committee members shall serve for the entire academic year: President, Vice-President(s) and Secretary-Treasurer. Mentors shall be ineligible to hold office.

Section 2. The President and Secretary-Treasurer, shall have held a Chapter Associateship for at least one complete year before being elected. The first officers of every individual chapter shall be exempt from this requirement.

Section 3. All officers may be reelected for any number of successive terms, or may be replaced before completion of their terms by a majority vote of the chapter.

Section 4. One but no more than two faculty advisors from the faculty of the Washington State University shall be elected by the chapter by a nomination procedure as specified in the Bylaws. Advisors shall be elected to four-year terms. All faculty members designated as faculty advisors shall be members in good standing of the College.

Section 5. Names for mentors will be submitted by the faculty advisor and elected by a majority of the Associateship of the chapter. The number of mentors shall not exceed half the number of associates of the chapter.

Article V CUSTODY OF THE CONSTITUTION AND BYLAWS

Section 1. A copy of the Constitution and Bylaws shall be in the possession of the President of the Chapter.

Section 2. A copy of the Constitution and Bylaws shall be in the possession of the Advisor(s) of the Chapter.

Section 3. A copy of the Constitution and Bylaws shall be in possession of the Secretary-Treasurer of the American College of Veterinary Pathologists.

Section 4. Washington State University may require additional copies of the constitution.

Section 5. Each of the aforementioned officers shall promptly deliver his/her copy to their successor.

Article VI AMENDMENTS TO THE CONSTITUTION

Section 1. Any associate of the chapter may propose amendments to the Constitution at any regular meeting.

Section 2. Adoption of an amendment shall be by majority vote of all associates attending the current regular meeting and/or by e-mail vote.

Section 3. All amendments shall be reviewed and approved by the Student Chapter Subcommittee of the American College of Veterinary Pathologists' Recruiting Committee prior to their adoption.

**The Washington State University College of Veterinary Medicine Student Chapter of the
American College of Veterinary Pathologists' Bylaws**

**Article I
ELECTION OF OFFICERS AND FACULTY ADVISORS**

Section 1. Election of the officers listed in Article IV of the constitution for the subsequent academic year shall take place no later than the next to the last meeting of each academic year.

Section 2. Nomination for President shall be by written ballot. Choice between the two candidates receiving the first and second largest number of nominating ballots shall then be made by written ballot.

Section 3. The remaining officers shall be elected by the same procedure in the order in which they are listed in Article IV of the constitution.

Section 4. Faculty advisor(s) shall be elected no later than the last meeting of the academic year in which the current advisor's term expires. Nomination for Faculty Advisor shall be by written ballot. Choice between the two candidates receiving the first and second largest number of nominating ballots shall then be made by written ballot. When co-advisors are elected, continuity should be ensured by electing one advisor every two years, with the first two co-advisors nominated for two years only, and the second one for four years. Advisors may be reelected for any number of successive terms, or may be replaced before completion of their terms by a majority vote of the charter. When any advisor becomes unable to serve, a new advisor shall be elected to serve the remainder of the unexpired term.

**Article II
DUTIES OF OFFICERS**

Section 1. The President shall be the chief executive officer of the chapter, shall preside at all meetings, and shall serve as chairman (or considered *ex-officio* member) of any committees formed in the chapter.

Section 2. The Vice-President(s) shall assist the President in the performance of his/her duties and shall preside in the absence of the President at Chapter meetings and shall succeed to the office of the President should that office be vacated.

Section 3. The Secretary-Treasurer shall be the sole custodian of the financial resources of the chapter and shall collect dues and fees promptly. He/she shall keep adequate financial records and permit their inspection by any other officer of the chapter or by the Advisor upon request. Upon request of the President, he/she shall present an oral financial report at any meeting of the chapter. He/she shall present a complete and final written report at the last meeting of each school year, and at that time he/she shall deliver to his/her successor all chapter records and funds in his/her possession. A copy of the final report signed by the President of the Chapter and Faculty Advisor shall be submitted to the Secretary Treasurer of the ACVP, as a function of coordination of the Student Chapters. The Secretary-Treasurer of the Chapter shall preside at meetings of the chapter in the absence of the President and Vice-President. The Secretary-Treasurer shall take and keep minutes of all meetings. He/she shall preserve all papers relating to the affairs of the chapter and deliver the same promptly to their elected successor.

Section 4. Mentors shall not constitute more than fifty percent of the Associateship of the chapter. The mentor's role shall include sharing their post-graduate learning experiences with the associates of the chapter and assist with the functions of the Faculty Advisor.

Article III
DUES

Section 1. No dues to the ACVP are required for the chapter or their members.

Section 2. Dues may be collected each semester and/or academic year to fund club related activities.

Section 3. Any proposed decisions regarding use of club funds must be approved by a majority vote of all attending associates at the current meeting and/or by e-mail vote.

Article IV
AMENDMENTS TO THE BYLAWS

Section 1. Amendments to the Bylaws shall be proposed and adopted by the procedure specified in Article VI of the Constitution.