

# CONSTITUTION OF THE American Association of Equine Practitioners (AAEP)

Last Updated: February 2006

## **ARTICLE I: NAME**

SECTION 1: The name of this organization shall be the American Association of Equine Practitioners (AAEP).

SECTION 2: This organization shall be affiliated with the American Association of Equine Practitioners and shall abide by its Constitution and By-laws. The Constitution and By-laws shall not be in conflict with Washington State University (WSU) policies and procedures. WSU policies and procedures shall take precedence over the Constitution and By-laws of the American Association of Equine Practitioners.

## **ARTICLE II: PURPOSE**

SECTION 1: To create and enhance knowledge of Equine medicine among veterinary students.

## **ARTICLE III: MEMBERSHIP**

SECTION 1: The two classes of membership shall be Active and Associate.

A. Active membership shall be defined by:

a. Any student enrolled in the College of Veterinary Medicine at Washington State University.

b. A person becomes a voting member of this organization upon payment of dues.

B. Associate membership shall be defined by: a. College of Veterinary Medicine faculty and staff are eligible to apply for associate membership, but cannot vote or hold an office.

SECTION 2: Active members shall remain in good academic standing with the College of Veterinary Medicine.

SECTION 3: The AAEP is open to all students regardless of age, color, gender, handicap status, height, marital status, national origin, political persuasion, race, religion, sexual orientation, veteran status, or weight.

## **ARTICLE IV: OFFICERS**

SECTION 1: The officers shall be the President, President-Elect, Vice President, Treasurer, Secretary, and Fundraising Chair, Herd Health Chair. These officers shall perform the duties prescribed by this constitution.

SECTION 2: The officers will be elected at a regular AAEP meeting in the fall semester. They will take office in the following spring semester and serve for two semesters, spring and fall.

SECTION 3: An opportunity for nominations of candidates will be provided and announced prior to the election meeting. Nominations shall continue to be taken until the designated election meeting.

SECTION 4: Officers will be elected by a majority of those club members present and voting who have paid their dues.

SECTION 5: Vacancies occurring among the offices will be filled at the next regular meeting after the vacancy occurs, by the appointment of the President, provided however that upon a vacancy in the position of President, the Vice President will become President.

SECTION 6: The duties of the officers shall be as follows:

A. President – To preside over all meetings of the AAEP and all meetings of the AAEP officers; to oversee activities; to represent the AAEP in an official capacity.

B. President Elect – To organize the AAEP booth at the annual Open House; to assist the president and other officers in their activities, and maintain the point system.

C. Vice-President – To preside in the absence of the president and to assist the president and other officers in their activities.

D. Treasurer – To receive and distribute funds upon authorization by the president; to collect dues; to maintain a list of active members as pertaining to those who have paid the dues.

E. Secretary – To prepare the minutes of all regular AAEP meetings; to send correspondence; to coordinate preparation and distribution of AAEP publications.

F. Fundraiser Chair- To coordinate fund raising activities for the AAEP.

G. Herd Health Chair- Organize herd health program and activities.

SECTION 7: Officers failing to fulfill the given responsibilities and duties may be removed by the active organization. This action must be approved by the majority of the active membership. Any active member may call for a review of an officer.

## **ARTICLE V: ADVISOR**

SECTION 1: The advisor(s) for the AAEP shall be selected from the faculty or staff at the College of Veterinary Medicine. A graduate student or assistant is not permitted to serve as the advisor for this organization.

SECTION 2: The duties of the advisor shall be as follows:

A. To actively support and encourage club activities; to provide unbiased votes in the event of a tie during an election; to be used as a resource for information when necessary.

B. The advisor shall not be responsible for collecting club dues, arranging or coordinating club activities, or running meetings.

## **ARTICLE VI: APPOINTED POSITIONS**

SECTION 1: The President will appoint, with the consent of the majority of the officers, such project directors, committee chairmen, committees, as may contribute to the successful operation of the AAEP.

## **ARTICLE VII: DUES**

SECTION 1: Each member will pay \$15.00 in dues per year and will not be entitled to vote at meetings or participate in certain activities until his/her dues have been paid in full.

SECTION 2: Dues shall be distributed as seen fit by the officers.

## **ARTICLE VIII: AMENDMENTS**

SECTION 1: Amendments to this Constitution may be adopted upon an affirmative vote by the general membership at the meeting following the initial proposal.

SECTION 2: Any member in good standing may propose an amendment to this Constitution.

SECTION 3: The Constitution must be amended by a vote of two-thirds majority at any regular or special meeting.